

## THEME FOR THIS HALF TERM:

### 'All About Me'

- 5<sup>th</sup> September – More About Me
- 11<sup>th</sup> September – My Body
- 18<sup>th</sup> September – My Family
- 25<sup>th</sup> September – My Home
- 2<sup>nd</sup> October – My Pets / Animals
- 9<sup>th</sup> October – My Community

## DATES FOR THE DIARY

### New Parents' Lunch

January 2024 – date to be advised

### Caterpillar Room Christmas 'sing-along'

Wednesday 6<sup>th</sup> December

### Butterfly Room Nativity Concert

Thursday 7<sup>th</sup> December

### Christmas Party ☺

Friday 15<sup>th</sup> December

– pre-school closes at 12.15

*Last day of term*

**(No lunch club or afternoon session)**

**A very warm welcome to all the new children and families joining the Pavilion Pre-School this term and to those returning to us**

We hope you have all had a very good summer and are looking forward to the Autumn Term.

Here is a reminder of who's who at the Pavilion:

Manager – Caroline Stoneham  
Joint Leaders – Catherine King & Su Parsons  
Administration Manager – Janet Matthews

The daily running of the sessions is shared between Su, Catherine and Janet so please speak to them if you have any questions.

The other members of our friendly team are Clare, Ewa, Emma, Deborah, Sally, Nicola, Lauren and Sophie with our two Lunch Club ladies – Paula and Julia. Karen also joins us regularly to teach yoga.

As you may already be aware, your child will be allocated a key person to focus on their development across the curriculum. Other members of the team will also work closely with your child as there may be sessions your child attends when their key person is not there. We will be sending out emails shortly to let you know who your child's key person will be.

## TERM DATES

Autumn Term 2023

### **Half Term**

Monday 16<sup>th</sup> October – Friday 27<sup>th</sup> October

### **End of Term**

Friday 15<sup>th</sup> December

**(no lunch club or afternoon session)**

Spring Term 2024

### **Term Dates**

Thursday 4<sup>th</sup> January – Thursday 28<sup>th</sup> March

### **Half Term**

Monday 12<sup>th</sup> – Friday 16<sup>th</sup> February

Summer Term 2024

### **Term Dates**

Monday 15<sup>th</sup> April – Friday 19<sup>th</sup> July

### **Half Term**

Monday 27<sup>th</sup> – Friday 31<sup>st</sup> May

## USEFUL CONTACT DETAILS

**The direct line to the school is 01689 870104**

**Pavilion mobile number is 07858 967389**

**Caroline's home number is 01689 606487**

**Caroline's mobile number is 07989 838010**

**E-mail: [info@pavilionpre-school.co.uk](mailto:info@pavilionpre-school.co.uk)**

**Website: [www.pavilionpre-school.co.uk](http://www.pavilionpre-school.co.uk)**

## NEW PARENTS/CARERS LUNCH

### January - date to be advised

There will be a New Parents /Carers Lunch in early January where we invite all new parents and carers, together with their child, for an informal drink and a sandwich. The lunch will start straight after the morning session at 12.25pm. More details to follow

## AUTUMN OUTINGS

Visits to the local Petts Wood woodland and/or the library will be arranged this term. Full details and dates for each Room will be emailed shortly so please keep an eye out as we need the support of parents for these outings.

## PHOTOGRAPHER VISIT

### November - date to be advised

We are arranging for a photographer to visit the school. All children and siblings are invited to attend the photography session and a detailed letter giving timings will be sent out next month.

## LABELLING

Please ensure that your child's clothing is labelled, especially their Pre-School jumpers as these are often taken off during sessions. Please also label coats, rucksacks, bags, bottles and lunch boxes. Many thanks.

## TOYS FROM HOME

We are happy if children need to bring in a comfort toy when they start pre-school. However, we would ask that, with the exception of these, all other toys are left at home in order to avoid the upset caused by precious toys being lost or broken.

## IMPORTANT SAFETY NOTICE

In the interest of child safety, we will not let any child go home with anyone other than the nominated person unless we have prior notice and the correct password is given on collection.

Please remember we have not always met dads or grandparents and therefore they will be unfamiliar to us.

Please ensure that we have all your up-to-date contact information – mobile numbers, e-mail addresses and emergency contact details.

## WORKING TOGETHER

We are always very grateful for any parental help; you are welcome to join us whether for an occasional morning, an outing or on a more regular basis. If you have a particular skill or interest you would like to share with us, please speak to Su or Catherine and we will incorporate it into our programme.

**Observation sheets** are also available for parents – these enable you to share any of your child's achievements with us or give details of any milestones your child has reached.

## ADVISING ABSENCE

OFSTED require us to contact the parents of an absent child if we have not received prior notice of absence. Therefore, if your child is ill or will need to take an unplanned day off, please call one of the numbers below in the morning to notify us of the absence. You can also call or message Caroline directly.

Please also be sure to notify us in advance of any longer holidays your child may be taking.

**Pavilion mobile number is: 07858 967389**

**Pavilion premises number is: 01689 870104**

**Caroline's mobile number is: 07989 838010**

## LUNCH CLUB

Please make sure your child's lunch is a healthy one and that a drink is included.

**NO FIZZY DRINKS, SWEETS OR NUTS.**

**Please ensure lunch boxes are clearly named and it would be helpful if the lunch could be in a 'cool bag' style lunch bag. The lunches are put directly into the fridge, so there is no need to put freezer blocks or ice packs into the packed lunches.**

(For children that are new to Lunch Club this term, Guidance Notes were emailed recently, if you did not receive a copy, please let Caroline know).

## BIRTHDAY TREATS - Healthy Eating

We are continuing to promote healthy eating at pre-school and would request that parents do not bring in sweets to celebrate birthdays. We are very happy to celebrate your child's birthday with either a healthy alternative that everyone can enjoy at snack time or stickers which can be given out at home time. Many thanks for your support.