

Safeguarding and Welfare Requirement: Suitable Premises, Environment and Equipment

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

8.2 Maintaining children's safety and security on premises (January 2018)

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been subject to enhanced criminal records and barred list checks through the Disclosure and Barring Service in accordance with statutory requirements.
- Adults do not supervise children on their own unless they can be seen and heard by another member of staff.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least three adults are present.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure of adults - staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.